

Thursday 26th March 2020

Dear parents,

I hope you are all well. As the coronavirus outbreak accelerates and following a series of significant government announcements over the last few days, our capacity to continue to offer support to children of Key Workers becomes increasingly difficult.

It has therefore been decided to entirely close the Horsmonden Academy site on Thursday 26th March at 3.30pm and move to a 'hub' model where staffing, including site teams and catering can be consolidated in order to maintain provision. Our local hub for Key Worker provision will be Paddock Wood Primary Academy.

Therefore, from Friday 27th March, those who have registered as critical workers and have no alternative childcare arrangements will need to report to Paddock Wood Primary Academy in Old Kent Rd, Paddock Wood from 8.30am to 3.00pm.

For families attending Paddock Wood Primary Academy from Friday onwards, please see the arrangements below:

- The school day will begin at 08.30 and will end at 15.00
- There will be a designated area for Horsmonden parents and staff to park in the school car park
- All pupils must come to school with an appropriate adult; pupils will be temperature-screened on arrival and will not be allowed entry if their temperature exceeds 38°C
- Morning access and afternoon exit will be via the office door only
- Pupils do not need to wear school uniform
- All meals will be provided, although pupils may prefer to bring their own packed lunch
- Parents should contact Paddock Wood school office with any messages during the day, 01892 833654

Horsmonden children will be cared for by known school colleagues and normal safeguarding procedures will be maintained. We will be in our own area of the building.

This decision, whilst upsetting for many, has been made in the best interests of our children and continuing the provision for the foreseeable future.

Please stay safe, we will continue to keep you updated on any changes to provision or government advice. We look forward to welcoming you all back into our care as soon as we are able to do so.

Kind regards

Hayley Sharp